

Pacific Union College Career Planning Guide

Freshman Year: Exploring

Explore your options: take a variety of classes, join a club or ministry, job shadow, and talk to your professors.

Visit the Career & Counseling Center and get to know your resources. Take a career assessment and talk about your strengths and interests to get started planning your major and career.

Visit Career Day and meet over 50 people in different occupations. Find out what their job is like and how they got there.

Think about (and get) a part-time job you can keep for the next couple of years to build your skills and responsibility.

Think about going with **Adventist Colleges Abroad (ACA)** or as a **student missionary** and apply.

Sophomore Year: Testing

Keep exploring your options and interests through classes, Career Day, and extra-curricular activities.

Volunteer to get a feel for different types of work and organizations—plus you're doing something good in your community. Opportunities available at the Office of Service, Justice & Missions.

Become active in a **club or ministry** or get a **part-time job** to gain valuable skills and experience.

If you still **don't have a major**, visit the Career & Counseling Center.

Make sure you have a **resume**. Attend a workshop and have a basic resume in place you can build on over time.

Think about going as a **student missionary or with ACA** and apply winter or spring quarters.

Get an **internship or job** over the summer to build your experience and test out a possible career.

Junior Year: Growing

Start exploring graduate schools or job options. Research what is available and narrow down your choices. Professors and the career counselor can help.

Update your resume. Workshops and clinics are offered each quarter.

Attend Career Day and on-campus interviews to explore your options, apply for an internship, and start networking.

Take on a leadership role in a club, ministry, S.A., or Senate.

Get an internship, either during the school year or summer, in your area of interest. The online job board can get you started.

Senior Year: Launching

Have an **up-to-date, professional resume** with all your internships and jobs—**attend a workshop** and have a career counselor and professor critique it.

Start applying for positions of interest fall quarter. Attend a job search workshop for extra tips. Decide which **graduate schools** you like and apply.

Practice your interview skills by attending a workshop and doing a videotaped mock interview in the Career & Counseling Center.

Start networking and attend campus interviews and events to land a position or make valuable connections.

Check out Life After Grad: Senior Survival Series to prepare for the real world.

If you're still searching, **attend workshops** and **meet** with the Career Counselor for help.

Relax: you landed a job and/or got your grad school acceptance!