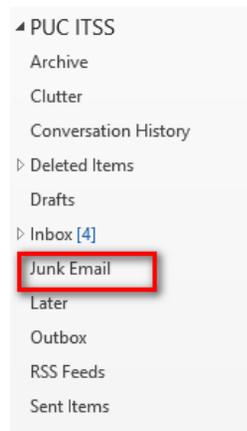# To move an email from the "Junk Email" folder to the "Inbox" in Outlook:

Note: This guide has been created in Outlook 2016, other versions will be similar.

The following guide will show how to get emails in the Inbox that have been delivered to the Junk Folder.

1. Open the **Junk Email** folder in Outlook.

2. Find the email you wish to recive in your inbox and right click on it.

3. Go to **Junk** and click **Never Block Sender.** (The areas to click are marked by the red boxes)
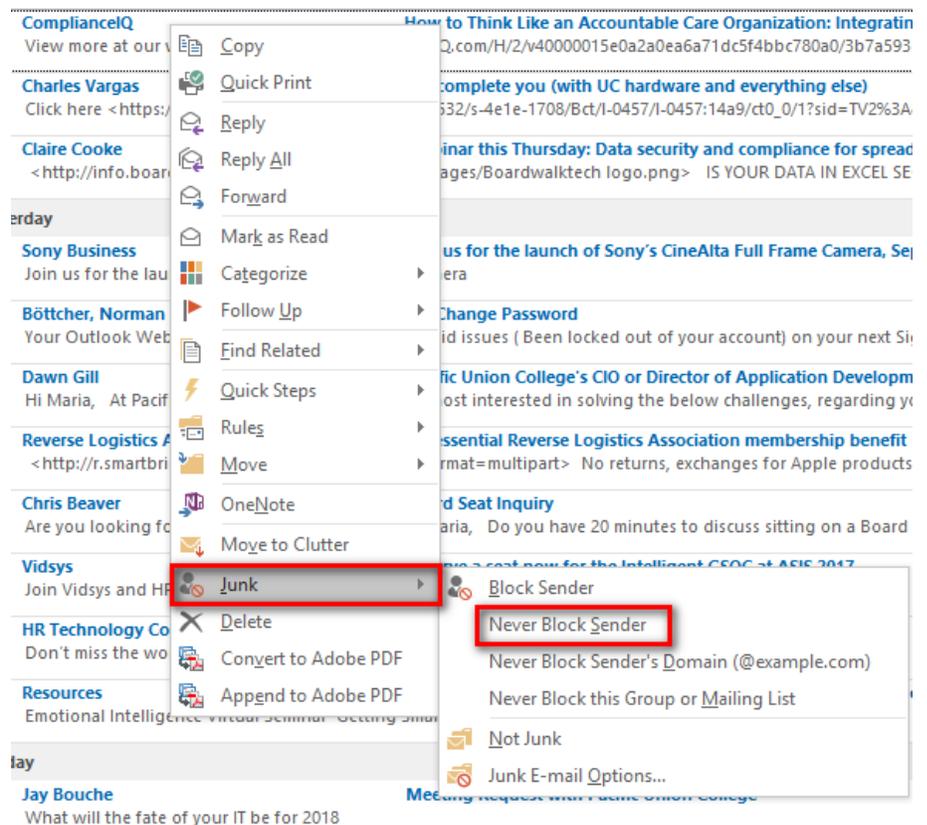
Future emails from this sender, will be received on your "Inbox".

Please note that you can also move a junk email you are getting on your inbox by selecting "Block Sender"

More questions or still need help? Click here to submit a helpdesk request – http://helpdesk.puc.edu .