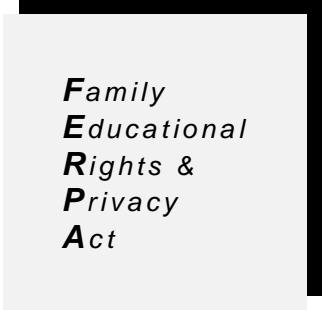


In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), a student may request amendments to his or her education records. Please fill out this form if you wish to exercise that right.



Request to Amend Education Records

Student Information and Request

Full Name		PUC ID	
Mailing Address		Phone	
City, State, Zip			

I have reviewed my education records held at Pacific Union College. I am not satisfied with the accuracy and/or completeness of these records. Specifically, I request that these records be amended in accordance with the typed request that is attached to this form (please attach your typed request).

Student Signature		Date	
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Office Use Only

Record Custodian Reviewing Request

Name		Title	
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Decision and Reason:

Student Signature		Date	
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If you wish to appeal the decision of the Record Custodian, you may complete a "Request for Formal Hearing" form, available from the Records Office.

This original form will be kept on file at the Office of the Registrar. Copies will be sent to the student and to the Record Custodian.