

## Pacific Union College

### ON-CAMPUS EMPLOYMENT FOR F-1 VISA STUDENTS

**Disclaimer:** PUC OISS has prepared this guide to provide you with general guidance. However, any advice provided to you by our office, as well as the information in this document, should not be construed as legal advice. PUC international staff will provide regulatory and practice information as it stands at the time of the consult. Due to the fluid nature of governmental interpretation, individuals must understand that the US Citizenship and Immigration Services (USCIS) office may change its interpretation of established immigration laws/regulations and eligibility requirements for benefits at any time. For legal advice, you may consult with an immigration attorney.

- The definition for on-campus employment is in federal regulation code [8 CFR 214.2\(9\)\(i\)](#). Please visit <http://www.ice.gov/sevis/employment> for the employment guidelines for F-1 students.
- Not complying with the federal regulations for on-campus employment may be a violation of status that could result in the F-1 student having to leave the United States.
- Employment is restricted because education is the student's primary purpose for being in the United States. In order to maintain valid F-1 status, a student must not work in the United States unless the employment is specifically authorized under the regulations.
- Contact the international student advisor for any questions regarding employment, to receive a letter for social security purposes, discuss tax implications, and to verify that any potential employment is legal for an F-1 visa student.
- Employment with Pacific Union College is permitted, provided that the student maintains visa status. The international student advisor will advise on what qualifies as on-campus employment.
- No special authorization is necessary.
- Must be registered fulltime (minimum of 12 credits) during the current quarter and intend to be enrolled fulltime for the following quarter.
- New students may begin work on campus not more than 30 days prior to the program of study start date (actual start of classes).
- May work part-time up to 20 hours per week while school is in session; full-time (40 hours per week) during official school holidays and vacations.
- Regarding on-campus work, the final week of the quarter in terms of the federal government, would not be considered a split week where you have five days of school in session and two days of school on break. Since there is class instruction during that week, students cannot work more than 20 hours per week during the final week of each quarter either.
- On-campus employment eligibility ends when a student transfers to another college/university. Employment eligibility ends on the SEVIS record release date.
- On-campus employment eligibility ends if a student violates their F-1 visa status.
- On-campus employment eligibility ends when a student graduates. Employment eligibility ends on the Form I-20 program end date (the last day of a student's final quarter per the PUC academic calendar).