



March 20, 2020 - UPDATED

Dear PUC Students, Parents, and Guardians,

The PUC senior leadership team is continuing to meet daily and monitor conditions surrounding the COVID-19 pandemic. Decisions were made, out of an abundance of caution, to move winter quarter finals and the first four weeks of spring quarter classes online and to ask students to leave campus.

This letter will provide details about how this impacts your student account, and specifically your financial aid. Please understand that we are sharing what we know at this time. As the global situation continues to expand and the factors around it remain very fluid, updates will be provided as needed. We welcome your calls or emails to the Student Financial Office or your Residence Hall Dean with any questions you might have.

Winter Quarter:

All classes met through the end of the quarter and final exams have been administered online. Per policy, we are beyond the refund date for tuition, room, and meal plan fees so no adjustments will be made.

Spring Break:

Students approved to remain in the residence hall during the break will be charged per day for your room. Students using their ID cards at the Deli and The Grind will be charged per use. See below for Deli and The Grind hours.

Spring Quarter:

All classes that will be offered have been moved online. Academic Administration is working on alternative arrangements for labs. Tuition will be charged at regular rates for the number of units for which you registered.

Residence Hall students who remain off campus until April 27th, will be charged regular room and meal plan fees. *However, PUC will refund room and meal plan fees for the weeks that classes are taught online.* Students who live in Brookside Apartments or Court Place, as this is considered your residence, will not have your rent prorated. Those students on the Commuter Meal Plan will see no change to your plan.

We are in the process of finalizing the list of displaced students and are determining the methodology for calculating the refund, taking into account the unique room assignments and meal plans of our resident students, as well as the unique financial aid awards of those resident

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students related to housing and meal plan costs. Once we have approved the list of displaced students and the refund methodology, and have determined the duration of displacement from campus housing, we will calculate the amount of prorated refund and notify displaced resident students accordingly.

Financial Aid:

In response to COVID-19, the Department of Education has released updated guidelines and will not require the college to update the cost of attendance. Thus, we can refund dorm and meal plan fees, and your financial aid may not be materially impacted. However, the reduction in your cost of attendance and potential refund may reduce your need-based aid.

In order to be financially cleared for the spring quarter please pay the amount shown on the March statement. The last date to be financially cleared for spring quarter is April 1st.

Student Financial Counselors are reviewing every student's financial aid package on a case-by-case basis. However, if you have questions, please don't hesitate to contact Student Financial Services at (707) 965-7200 or studentfinance@puc.edu.

Technology Needs:

Students will need access to either an iPad, laptop, or home computer with a webcam in order to access online classes. If none of these options are available, please contact PUC's IT Department at (707) 965-7000 or itss@puc.edu.

Deli/Grind Hours:

Starting Friday, March 20th, the Dining Commons will be closed until classes resume on campus, currently planned for April 27th. Until then, ID cards may be used at the Deli and The Grind. Starting March 29th the new meal plan will begin for students who have been approved to remain on campus. Charges at the Deli and The Grind during spring quarter, up to the day the Dining Commons reopens, will be applied to their meal plan for the quarter, as if on an existing Flex plan.

Deli hours:

Monday thru Thursday 7 am to 5:30 pm. Friday 7 am to 2:30 pm. Sunday 7:30 am to 2:30 pm.

The Grind hours:

Monday thru Friday 8 am to 12 pm. These hours could change based on utilization.

Returning to PUC:

We care about each one of our students and their families, and we will make every effort to provide you exceptional support for the weeks that you are away from campus. In addition to direct communication you may have with each service or academic department, we will keep the (800) 862-7080 line staffed during business hours to assist in solving issues.

We understand this crisis has caused undue hardship for all. Thus, it is our goal to make your return to PUC your best possible choice. While we are working on multiple, exciting plans to keep you engaged while away and looking forward to your safe return, we also want to help as much as we can with the unexpected financial burden this has caused. For students returning for fall 2020, we will provide an additional \$250 scholarship.

We realize these are extraordinary times, and plans change daily based on updates from CDC, state, and local governments. However, as believers, we know there is one thing that does not change: our faith in God. Isaiah 41:10 says, "So do not fear, for I am with you; do not be dismayed, for I am your God. I will strengthen you and help you; I will uphold you with my righteous right hand."

Know that your PUC family-professors, staff, and administration-are praying for you daily as we prepare for your return to campus as soon as possible. You're missing another beautiful spring on what was voted as one of the country's most beautiful campuses, and we miss you!

Please continue to check your emails, the PUC website, PUC Connect app, and social media sites for news and updates.

Blessings...and stay safe,

A handwritten signature in blue ink, appearing to read 'B. Parker', is positioned above the typed name.

Brandon C. Parker, CPA, MBA
Vice President / Chief Financial Officer