

STUDENT CONSENT FOR ACCESS TO FINANCIAL AID INFORMATION



Student Financial Services
 One Angwin Ave.
 Angwin, CA 94508
 707-965-7200
 707-965-7615 (fax)
 1-800-862-7080, option 1
 student_finance@puc.edu

Name _____ ID # _____ Date completed _____

The Family Educational Rights and Privacy Act (FERPA) affords certain rights to students concerning the privacy of, and access to, their education records. Students may choose to complete and submit this form to the Student Finance Office allowing the release of their financial aid records to specified third parties. For additional information, visit Pacific Union College's FERPA Information page at puc.edu/academics/records/ferpa-privacy-lawsor the U.S. Dept. of Education's website at ed.gov/policy/gen/guid/fpco/ferpa/index.html.

Instructions for completing this form:

1. The form must be fully completed and signed by the student. Records cannot be released if any section of this form is not filled out entirely.

2. Completed forms should be submitted to the Student Financial Aid Office using the contact information above.

Questions about this form may be directed to the Student Financial Aid Office.

SECTION A. Education records to be released:

- **Financial Aid Information** (awards, application data, disbursements, eligibility, financial aid academic progress status)
- **Loan Information** (PUC - maintained loan disbursements, billing and repayment history [including credit reporting history], communication history, balances, collection activity)
- **Student Account Information** (billing statements, charges, credits, payments, past due amounts, collection activity)

I understand that the information listed above may be released to a third party with my authorization. Initial: _____

SECTION B. Duration of release (CHECK ONE)

- Unlimited Use:** This authorization allows PUC to release financial information without expiration.
- One -Time Use:** This authorization is to be used between _____ & _____
- Denial of Release:** I do not give consent to Pacific Union College to release my financial aid information to anyone. I understand that in compliance with FERPA laws, PUC will only release confidential information from the student's records to parents only under the following circumstances:
- Upon the written consent of the student.
 - Upon the provision of a copy of the most recent Federal Income Tax form showing that the student was claimed as a financial dependent.
 - In compliance with a lawfully issued (by judge or attorney) subpoena.

I understand that (1) I have the right not to consent to the release of my financial aid information, (2) I have the right to inspect any written records released pursuant to this consent, and (3) I have the right to revoke this consent at any time by delivering a written revocation to the Student Financial Aid Office.

 Student's Signature

 Date

 Signature of Parent or Guardian (if under 18)

 Date

SECTION C. Person(s) to whom access to financial aid information may be provided:

Name(s) of person(s) to whom access to records may be provided (use additional pages if necessary):	Relationship to Student:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

This information is released subject to the confidentiality provisions of appropriate state and federal laws and regulations which prohibit any further disclosure of this information without the specific written consent of the person to whom it pertains, or as otherwise permitted by such regulations.