

**PACIFIC UNION COLLEGE
HOWELL MOUNTAIN ENTERPRISES
AUTHORIZATION AGREEMENT FOR AUTOMATIC DEPOSITS
(ACH CREDITS – PAYROLL)**

Employer: (check one)

Status: (check one)

- | | |
|--|---|
| <input type="checkbox"/> Pacific Union College (I.D. #94-1279798)
<input type="checkbox"/> Howell Mountain Enterprises, Inc. (I.D. #68-0168059)
MARKET <input type="checkbox"/> HARDWARE <input type="checkbox"/> CHEVRON <input type="checkbox"/> DELI <input type="checkbox"/> | <input type="checkbox"/> Faculty / Staff
<input type="checkbox"/> Contract
<input type="checkbox"/> Student |
|--|---|

I hereby authorize the above-named Employer and the Financial Institution listed below to electronically deposit the amount specified from my paycheck into the following account(s):

Your Financial Institution:

Bank Name _____ Routing Transit # _____

City _____ State: _____ Zip Code: _____

Your Type of Account is: (check one)

Checking Account # _____

Savings Account # _____

Direct Deposit:

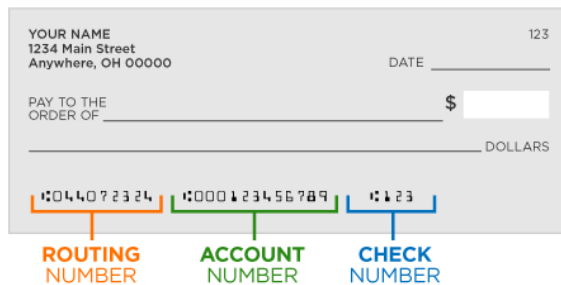
Net Pay (Entire Check)

The Amount of \$ _____

If monies to which I am not entitled are deposited in my account, I authorize my Employer to direct the Financial Institution to return said funds. This authority will remain in effect until I have filed a new authorization, or until revoked by me in writing, or upon termination of my employment with my Employer.

Employee Name (print) _____ PUC / HME ID #

Employee Signature _____ Date _____



ATTACH A VOIDED CHECK OR PRINTOUT SHOWING YOUR BANK NAME, ROUTING # AND ACCOUNT #. Your Direct Deposit Authorization will not be processed without this.

Note: Direct Deposit requires one full payroll cycle to establish. Your first check will be a paper check.

___ Please mail my first check to the following address (all on-campus addresses will be held for pick-up):

___ Please hold my first check in Payroll for me to pick up. IF HME: MARKET HARDWARE CHEVRON DELI