

REQUIRED

Federal Entrance Counseling on the Web

Dear Student:

Prior to receiving your Federal Direct Loan funds, the Department of Education requires that you participate in an entrance counseling session on the Internet to learn about your rights and responsibilities as a borrower.

In order to complete your Entrance Counseling, please follow these instructions:

1. Log on to the Direct Lending website, www.studentloans.gov
2. Under the heading *Manage My Direct Loan*, there is a large green button that says “Sign In”. In order to sign in, you will need your FAFSA ID.
 - If you do not remember your FSA ID, click on the link to create an FSA ID. Create a username and password, and enter your e-mail address. You will be asked to enter your social security number, your name, date of birth, contact information, and challenge questions and answers to confirm your identity before you will be given your FSA ID. If you have a Federal Student Aid PIN, you will be able to enter it and link it to your FSA ID. You can still create an FSA ID if you have forgotten or do not have a PIN. Review your information, and read and accept the terms and conditions. Confirm your e-mail address using the secure code, which will be sent to the e-mail address you entered when you created your FSA ID. Once you verify your e-mail address, you can use it instead of your username to sign in to the website.
3. Once you have signed in to www.studentloans.gov, go to ‘Complete Counseling’. You will need to indicate that you are completing the counseling for an undergraduate loan.
4. Read all the information on borrower rights and responsibilities and answer each question of the entrance counseling. All answers can be found in the information on the webpage.

Our office will be notified when you have completed the entrance counseling.

Thank you,
Student Financial Services

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