



April 10, 2020

Dear PUC Students, Parents, and Guardians,

Since my last communication with you, the Student Finance Department has been working hard to adjust student account balances. The decision to extend online learning was made before the April statements were completed. To lessen confusion, we decided to suspend April statements in order to make all necessary adjustments. Our priority is to provide an accurate statement of your account, while providing exceptional customer service.

For our residential students who are now off campus, PUC will apply a full credit for room and meal plan charges for spring quarter 2020. Partial credit was applied in March for the first four weeks of the quarter. The remaining credit will be applied to each account in April for room and meal plan charges for all students who are no longer in residence halls during spring quarter.

All credits will be netted against PUC institutional aid awarded for spring quarter. Meaning, if you received institutional aid from PUC that offset charges for room and meal plan, that aid will be removed proportionately from your account. Any potential credit created by this will remain on your account and be applied toward fall quarter 2020. If you are a graduating senior at the end of this spring quarter 2020, and have a credit balance at year-end, you will be issued a refund.

In response to the COVID-19 pandemic, the Department of Education via the CARES Act has decided not to remove any Title IV (Federal aid) funds you received for spring quarter.

We will have the May statements ready for email and regular mail at the beginning of May. Please continue to make payments in accordance with your payment plan. We realize the current online statements will not reflect all changes at this time. Student Financial Counselors are reviewing every student's account, so we thank you for your patience as we work to adjust account balances. If you have questions, please don't hesitate to contact Student Financial Services at (707) 965-7200 or [studentfinance@puc.edu](mailto:studentfinance@puc.edu).

As stated in my last communication, we are happy to provide an additional \$250 scholarship for students returning for fall quarter 2020 as a thank you for working through this with us.

We continue to pray for each one of our students and their families. Please reach out to me or Student Finance with your questions. The (800) 862-7080 line is staffed during business hours to also assist in solving issues.

Blessings...and stay safe,

Brandon C. Parker, CPA, MBA  
Vice President / Chief Financial Officer

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