

Pacific Union College

STUDENT ORGANIZATION AGREEMENT

A. Purpose of Pacific Union College

PUC is a Christian liberal arts college sponsored by the Seventh-Day Adventist Church which seeks through its high-quality education program to, create an awareness of human need, encourage commitment to compassionate human service and provide opportunities for leadership development.

B. Purpose of student organizations

- To contribute to the educational mission of the College.
- To enhance the quality of student life.
- To contribute to the spiritual and personal development of students.
- To involve students in service to the campus and the community.
- To enhance and support the College's co-curricular programs.

C. Role of student organizations

- To promote shared student interests.
- To provide opportunities for the development of leadership skills.
- To provide structured opportunities for self-government.
- To provide an atmosphere that recognizes individual achievement.
- To provide opportunities for social interaction.

D. Support for student organizations by Pacific Union College

- Use of College facilities for programs and meetings at no charge.
- Utilization of College business support services.
- Programming assistance from Office of Student Services.
- Opportunities for approved fund raising events.
- A student nominated and College administration approved adviser.

E. Conditions of affiliation

- Present a request for recognition to the Dean of Students.
- Present a statement of purpose to the Dean of Students.
- Receive authorization from the Administrative Council to organize.
- Nominate an adviser approved by the Administrative Council.
- Present active membership and officers’ list to the Dean of Students.
- Negotiate and sign the relationship statement.

F. Obligations and affiliation

- Maintain an accurate membership list.
- Maintain a membership of at least 10 members.
- Deposit organization funds in the College’s student bank.
- Maintain a simple accounting system.
- Include signature of adviser for fund disbursement.
- Financial records are subject to audit by the Dean of Students.
- Activities shall be cleared through the Student Services office.
- Off-campus activities requests shall be submitted 5 days in advance.
- Overnight activities shall include a written schedule of activities.
- Overnight activities shall include appropriate chaperonage.
- Off-campus activities shall include proper transportation arrangements.
- Advisers shall be notified and invited to all meetings and activities.
- Reimburse the adviser for any directly related expenditure.

Compliance with and adherence to this relationship statement is necessary for the maintenance and support of a student organization that is compatible with and in support of the educational mission of Pacific Union College. Non-compliance with or disregard for the provision of this statement will jeopardize the privilege of affiliation.

Pacific Union College and the _____ Club/Society/Forum (circle one) will recognize and adhere to this relationship statement for the purpose of promoting and maintaining excellence in student organizations compatible with the mission of the College.

_____ Date _____
Student President

_____ Date _____
Adviser

PACIFIC UNION COLLEGE
PETITION TO ORGANIZE A NEW CLUB/MAINTAIN CLUB STATUS

ORGANIZATION'S NAME: _____

PURPOSE OF PROPOSED CLUB: _____

MEMBERSHIP REQUIREMENTS: _____

DUES REQUIRED: _____

TYPICAL ACTIVITIES: _____

CLUB FACULTY/STAFF ADVISER: _____

ORGANIZATION'S OFFICERS:

<u>NAME</u>	<u>OFFICE</u>	<u>NAME</u>	<u>OFFICE</u>
1. _____	_____	7. _____	_____
2. _____	_____	8. _____	_____
3. _____	_____	9. _____	_____
4. _____	_____	10. _____	_____
5. _____	_____	11. _____	_____
6. _____	_____	12. _____	_____

WE, THE UNDERSIGNED, AGREE TO THE FOLLOWING:

1. To have a faculty/staff adviser at all organizational meetings and events.
2. To serve Pacific Union College students and the college community.
3. To cooperate with other clubs in working for the good of the college.
4. To inform ourselves of school policies as they relate to clubs and to observe these policies in all activities of our club.

Signature _____ Student Club President Date _____

Signature _____ Club Adviser Date _____

Please do not write below this line:

(circle one) Approved Denied

Signature _____ Dean of Students Date _____