

General Information

Pacific Union College is:

- A Christian liberal arts college
- A fully accredited four-year college
- Ranked among the top ten western regional liberal arts colleges in *U.S. News and World Report*
- A 200-acre campus that overlooks the beautiful Napa Valley

Pacific Union College has been educating nursing students since 1958 when it first established the Associate of Science Degree in Nursing (ASN). The AS Nursing degree program is approved by the California Board of Registered Nursing (BRN) and accredited by the Accreditation Commission for Education in Nursing, INC. (ACEN)¹

AS Nursing Degree Program

Curriculum: A description of the AS Nursing degree program, degree requirements, and curriculum is available at: www.puc.edu/academics/degrees-programs - select document NEM-04 for admission requirements and pre-nursing focus for entry into the AS Nursing degree program. Select document NEM-05 for an overview of both the AS and RN to BSN degree requirements, along with A-06, which lists ASN and RN to BSN general education requirements. Nursing faculty advisors assist students as needed in developing an academic plan.

PUC's AS degree program is one of many two-year associate nursing degree programs in California that graduate more than two-thirds of the nursing students eligible to take the RN licensure examination.

Once started, the AS degree program can be completed in six (6) academic quarters. During the final three quarters of the nursing program, students travel to clinical sites an average of two times each week, leaving less time to take additional on-campus courses. Therefore, all cognate and general education courses must be completed before starting the second-year nursing classes.

LVN/EMT-P and Advanced Placement Admission: Students seeking advanced placement admission as transfer students or LVNs/EMT-Ps seeking to complete requirements for the AS degree in nursing are considered for advanced placement admission on a space-available basis. Please refer to the PUC General Catalog for nursing admission requirements. PUC also offers an LVN/EMT-P to RN program at the Napa Campus. The LVN/EMT-P to RN program follows a non-traditional schedule designed to meet the needs of the individual who must work while pursuing an education. A separate application packet is available for the LVN/EMT-P to RN program. Contact the School of Nursing & Emergency Management or go to www.puc.edu/academics/departments/nursing-emergency/rn-education for more information.

Continuing Your Education: Online RN to BSN Program

The RN to BSN Program at Pacific Union College allows students to seamlessly complete their BSN in a two-step process by first completing AS degree requirements and then continuing to complete the remaining requirements for the BSN. An RN license is required for students to complete some BSN courses. The program follows a non-traditional schedule designed to meet the needs of the individual who must work while pursuing an education. Classes are developed on adult learning principles and designed for interactive learning experiences. Full-time and part-time options are available. Contact the School of Nursing & Emergency Management or go to www.puc.edu/academics/departments/nursing-emergency/rn-bsn-online for more information.

¹ ACEN, 3343 Peachtree Rd. NE, Suite 850, Atlanta GA 30326; (404) 975-5000. www.acenursing.org

Application Deadlines

For the PUC-Adventist Health RN Programs, applications are considered after the submission deadline and on a space available basis thereafter.

Eligibility Requirements

Admission is competitive and candidates are evaluated based on the following criteria:

- ___A. Completion of prerequisite courses with a grade of C or better in each course
1. Introductory Chemistry with lab (CHEM 101)
 2. Human Anatomy with lab (BIOL 101)
 4. Human Physiology with lab (BIOL 102)
 5. General Microbiology with lab (MICR 134)
 6. NURS 110 Introduction to Nursing (not required for LVNs/EMT-Ps)
- ___B. College GPA calculated on prerequisite, cognate, and GE courses required for the AS degree. The minimum GPA for nursing admission is 3.00; preference will be given to applicants who earn a nursing GPA above 3.30.
- Each course must be passed with a C or better.
 - Any grade below C in a course required for nursing hurts your chances of admission, even if you have successfully repeated that course.
- ___C. ATI TEAS (Test of Essential Academic Skills) total score at or above 60.0% cumulative; preference given to students with scores at the Advanced (80.0%) or Exemplary (92.0%) level.

The ATI TEAS is a standardized nursing school entrance test. It evaluates knowledge of or aptitude in math, reading comprehension, English language usage, and science.

Applicants are allowed to take the test a maximum of three times with a minimum of 60 days between tests (two retakes are allowed). *Prepare for the ATI TEAS by obtaining the ATI TEAS Study Manual from the online store at www.ATItesting.com.*

Application steps to be completed by application deadline

- ___A. Apply to the School of Nursing & Emergency Management (see application form on pages 5 and 6 of this packet). The application form, application fee, and personal essay are to be submitted simultaneously to the department in person or via US Mail.
- ___B. Submit two professional recommendations. Recommendation forms available at www.puc.edu/academics/departments/nursing-emergency/rn-education.
- ___C. Submit all official high school, college, paramedic academy, and vocational nursing transcripts to PUC Admissions. The Records Office reviews transcripts to determine appropriate credit. (See Transcript Analysis section to follow).
- ___D. Adventist Health employees must schedule and complete interview with Adventist Health team.

Admissions Process

Admission is competitive and based on a review of your GPA and ATI TEAS scores, as well as the quality of your written essay, the recommendations submitted on your behalf, and the number of cognate and GE courses successfully completed.

If you meet the eligibility requirements but are not admitted for the quarter under consideration, you may request in writing (email) that your application remain active for consideration for a later quarter. Please note, however, applications are archived after being considered for three quarters.

Notification of admissions decisions will be in writing from the School of Nursing & Emergency Management.

Health Clearance steps to be completed after admission to the RN program:

The following items are required of all AS Degree Nursing Students to obtain clinical clearance.

1. **Health Clearance:** (See – *Health Clearance Requirements for Nursing Students*) Submit documentation to CastleBranch.
2. **HealthStream Educational Modules:** Purchase and complete the required HealthStream modules prior to the start of the first clinical course and annually thereafter. Submit transcripts to CastleBranch. (See – HealthStream)
3. **CPR for Healthcare Professionals:** Current card showing completion of an American Heart Association *Basic Life Support Provider (BLS) Class*. Submit documentation to CastleBranch.
4. **Background Check and Drug Screen:** A clear background check and clear drug screen are required of all students entering the program. Screenings are completed through CastleBranch. (See – *CastleBranch*)

Please Note:
All documentation must be
uploaded to CastleBranch.

Criminal Background Check and Drug Screen

All students are required to undergo a criminal background check and drug screen prior to participating in required clinical experiences.² Both the criminal background check and the drug screen must be completed satisfactorily as determined by the School of Nursing & Emergency Management prior to beginning any clinical experience. Students are responsible for all costs associated with criminal background check and drug screen. Students must further agree that all results are available to the program and the clinical sites associated with the program. Should a clinical agency refuse to place a student based on the outcome of either the background check or the drug screen, the program has no responsibility for arranging alternate clinical placements.

Criminal Background Check: Students must clear a criminal background check before finalizing admission to the nursing program. Failure to undergo the background check will result in dismissal from the program. If the background check indicates criminal behavior the student may be dismissed from the program. Students may appeal the decision and will have the opportunity to present information to dispute the background check. Determination by the program that a student has passed the criminal background check does not guarantee that every clinical facility will accept this assessment and allow the student to participate in clinical experiences. A student who has a gap in continuous enrollment in the program may be required to undergo another criminal background check prior to readmission into the program.

Drug Screen: Students must clear a urine drug test before finalizing admission to the nursing program. Failure to undergo the drug test will result in dismissal from the program. If the student fails the test, the student will not be admitted to the program. Students have the right to contest the results of a test and to request that the sample be retested at a second location (provided that the request is made and the second drug test is completed within seven [7] days after the results of the failed test).

Readmission: Should the program obtain evidence of criminal behavior and/or drug use after a student has been cleared for admission into the program, the student may be dismissed from the program. Readmission into the program may be considered in the sole discretion of the program if a subsequent background check shows a clear record, or the student follows a treatment plan developed in collaboration with Health Services and the Counseling Center and clears subsequent random urine drug test.

Transcript Analysis

The transfer analyst evaluates transcripts to determine appropriate credit for courses already completed.

Pacific Union College is on the quarter system with three quarters during the academic year. Two semester units of credit are equivalent to three quarter units. For questions regarding transfer credit or graduation requirements, contact the transfer analyst or graduation analyst in the Records Office: 800-862-7080, opt 2, or 707-965-6678.

² Further information about obtaining the required background check and urine screen is provided upon admission to the designated program.

Financial Information

How can I meet the cost of the nursing program?

- Financial aid options
 - FAFSA - Free Application for Federal Student Aid
 - Apply online at <http://www.fafsa.ed.gov>
- Grants/Loans - based on completed FAFSA
 - Cal Grant
 - Pell Grant
 - Federal Stafford Loan
- Other loan programs - non-PUC
 - No FAFSA required
 - Alternative Loans (credit based)

What happens to my PUC financial package if I fail or withdraw from a class?

- Stay in close communication with your financial advisor throughout the program.
- Any failures (less than passing grade) in courses are not covered by loans.
- A minimum grade of C is required for all AS degree program coursework.

Program Pass Rates

To obtain information on the RN licensure pass rate for graduates of the program, go to:
<http://www.rn.ca.gov/schools/passrates.shtml>

The School of Nursing & Emergency Management reserves the right to add, amend or cancel any of its programs, policies and procedures, in whole or in part, at such time as it may choose and for any reason.

Every effort has been made to ensure the accuracy of the information in our publications. Applicants should be advised, however, that such information is subject to change without notice, and that they should consult with the Nursing Admissions Coordinator and/or their Academic Advisor for current information. Information in this document does not constitute a contract between the School of Nursing & Emergency Management and a student or an applicant for admission.

Pacific Union College
School of Nursing & Emergency Management

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Angwin, CA 94508

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Fax: 707-965-6499

E-Mail: nursing@puc.edu

Web: www.puc.edu/nursing-emergency

**PUC School of Nursing & Emergency Management
Pacific Union College - Adventist Health RN Program (PUC-AH RN Program)
APPLICATION FORM - Part A**

Anticipated Enrollment Date: _____

Location: ___AH Sonora ___AH North Coast

PLEASE TYPE OR PRINT ALL INFORMATION

PUC Student ID# _____

Last Name		First Name		Middle Name	Previous Names
Gender	Marital Status	Date of Birth		Social Security Number	Religious Affiliation
M F	S M				
Home/Permanent Mailing Address				School Mailing Address (if living away from home)	
Street				Street	
City, State, ZIP				City, State, ZIP	
Telephone (including Area Code) <input type="checkbox"/> Residence <input type="checkbox"/> Mobile				Telephone (including Area Code) <input type="checkbox"/> Residence <input type="checkbox"/> Mobile	
Email Address				PUC Email Address	
Military Status: ___Active-Duty ___Active Reserves ___GI Bill/Rehab ___Spouse/Dependent ___Civilian					
Health Care Work Experience (check all that apply and attach photocopy of license or certificate) ___CNA ___EMT ___Surgical/Psych Tech ___Respiratory Therapist ___MA ___LVN ___Paramedic ___Other:					
Ethnicity and Race (used for statistical purposes only): Please mark at least one in each group					
<i>Ethnicity (select one)</i>		<i>Race (select one or more)</i>			
<input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino		<input type="checkbox"/> American/Alaskan Native <input type="checkbox"/> Black/African American <input type="checkbox"/> White <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian/Other Pacific Islander			
Educational Background					
School Name, Location				Dates Attended and Degree Received	
Academy/High School					
College					
College					
College					
College					

Signature of Applicant

Date

**PUC School of Nursing & Emergency Management
Pacific Union College - Adventist Health RN Program (PUC-AH RN Program)
APPLICATION FORM - Part B**

PLEASE TYPE OR PRINT ALL INFORMATION

Name _____
PUC Student ID# _____

The following items must be submitted simultaneously to the School of Nursing & Emergency Management by the application deadline, along with this application form:

___ \$50 Application Fee - Pay with the following link or scan the QR code, <https://www.paypal.com/ncp/payment/9KF9GN6TMEAX2>
Send a pdf receipt to klgaines@puc.edu.

Nursing Application Fee



___ Personal Essay - Prepare a typed, one-page essay in which you respond to each of the following three questions.
Essays will be evaluated based on content, writing ability, clarity of thought, and sequence of ideas.
1. Please provide a paragraph explaining why you would like to be a nurse.
2. Describe in one paragraph a time during your college journey when you failed at something and how you responded.
3. Identify a situation in which you had to act truthfully or ethically for yourself or for another person.

Two professional recommendations must be submitted by the application deadline to the department by the individual recommending you: Recommendations from family members and those presented directly to the department by applicants are NOT acceptable.

Have you ever been convicted of a felony? NO _____ YES _____ If YES please explain below:

Note: The law provides for denial of Registered Nurse licensure for crimes or acts which are substantially related to nursing qualifications, functions or duties (California Administrative Code, Section 1444). The California Board of Registered Nursing may deny licensure on the basis of conviction of these types of crimes. The Board considers most convictions involving sex crimes, drug crimes and crimes of violence to be substantially related to nursing practice, but other acts or crimes may also be considered in this category. The Board does take into account rehabilitation of individuals, as well as other factors. Questions related to denial of licensure can be directed to the California Board of Registered Nursing at (916) 322-3350.

Signature of Applicant

Date