

Major Course Requirements

A minimum of 74 hours (40 upper-division hours)

► **Required Core Courses (70-74 hours):**

ACCT 121	Financial Accounting I	3
ACCT 122	Financial Accounting II	4
ACCT 123	Managerial Accounting	3
ACCT 391	Accounting Systems/Small Businesses	2
BUAD 325	Business Law I	3
BUAD 326	Business Law II	3
BUAD 490	Seminar in Business	1
ECON 261	Macroeconomics	4
ECON 265	Microeconomics	4
FIN 341	Finance	5
MGMT 361	Management	4
MGMT 465	Organizational Behavior	3
MGMT 491	Strategic Management	3
MKTG 351	Marketing	4
OFAD 111	Personal/Beginning Keyboarding	0-2*
STAT 222	Introduction to Statistics	4
STAT 322	Statistical Methods	3

At least one of the following courses: 3-4

BUAD 335	Real Estate (4)
BUAD 434	Entrepreneurship (3)
FIN 419	Personal Financial Planning (3)
FIN 444	Investments (3)
INFS 470	Management Science (4)
MGMT 457	International Management (3)
MKTG 417	Services Marketing (3)
MKTG 458	International Marketing (4)

At least 6 hours from the following: 6

ACCT 311+312+313	Intermediate Accounting (3+3+3)
ACCT 321+322	Cost Accounting I+I (3+3)
ACCT 341	Individual Taxation (4)
ACCT 343	Business Taxation (4)
ACCT 345	Estate Planning, Gifts & Trust Taxation (3)

At least one of the following courses: 4-5

MATH 106	College Algebra (4)
MATH 130	Precalculus (5)
MATH 131	Calculus I (4)

At least three courses and 4 hours from the following: 4

INFS 144	PC Operating Systems (1)
INFS 148	PC Spreadsheets (1)
INFS 149	PC Databases (1)
OFAD 201	PC Word Processing (2)

► **Required Core Electives (0-4 hours):** 0-4*

Additional hours selected from ACCT, BUAD, ECON, FIN, INFS, MGMT, and MKTG courses to total at least 74 hours in the major.

Recommended Supporting Courses:

BUAD 118	Personal Money Management (3)
BUAD 223	Personal Law (2)

Student Learning Outcomes

Students can:

- Identify, analyze, and assess problems and opportunities facing organizations.
- Evaluate the financial health of an organization by analyzing the financial statements.
- Identify and respond to legal and ethical situations in a reasoned manner.
- Explain economic issues and how they affect the country, organizations, and individuals.
- Communicate effectively and professionally through reports, presentations, writing, speaking, listening and electronic media.

Occupational Information

What can I do with this major?

This major is designed primarily for students who desire greater flexibility in their college program than that allowed by the B.B.A. degree program, such as students interested in pursuing graduate programs in law, business, dentistry or medicine.

Additional Training Required?

A bachelor's degree is required for many entry-level positions in business organizations and is usually required for advancement in management positions. Managers have found that the knowledge and perspective gained in earning a master's and/or doctoral degree enhance their competitive position considerably. To reach the highest ranks in college and university environments, a doctorate is essential.

Job Outlook

Graduates with this degree have been exposed to a wide array of business concepts, creating the flexibility to use this general knowledge to work in various areas within an organization. This degree is a great starting point for graduates looking for some initial work experience while planning to continue their education. Beginning salaries range between \$35,000 to \$55,000.

* See PUC General Catalog for details regarding this requirement.

General Education Requirements

To view general education requirements for this major, please refer to page A-01, Summary of General Education Requirements: B.S. degree.

The B.S. degree in Business Administration does not require a specialization within business and is often chosen by students pursuing professional graduate degree programs.

How to Construct Your Own Program

1. Counsel with your advisor.
2. Consider your aptitudes, interests, and available courses.
3. Schedule major courses and cognates first.
4. Fill the rest of your schedule with G.E. requirements.
5. For the freshman year include English, Religion, and PE courses. Also include Basic Algebra I+II unless waived by previous work.

What the Degree Includes

A total of 192 quarter hours including:

1. A minimum of 60 upper division hours.
2. General Education requirements.
3. Major requirements.
4. Minimum 2.0 GPA, overall and major.

For More Information

Business Administration and Economics Department
 Pacific Union College
 One Angwin Avenue
 Angwin, CA 94508
 (707) 965-6238

Website: www.puc.edu/business-administration-economics

The U.S. Occupational Outlook Handbook provides helpful occupational information.

Sample Four-Year Program

It is not likely that these courses can always be taken in the order given. Your advisor will help you design a personalized program of studies.

First Year	F	W	S
Accounting Principles	3	4	3
Math Course (MATH 106 or 130 or 131)	4	-	-
College English	4	4	-
Religion	-	3	-
Exercise Science	-	-	1
Business Technology	-	2	1
Personal Law	-	-	2
Personal Money Management	3	-	-
General Education/Electives	2	3	9
Keyboarding*	-	-	-
	16	16	16
Second Year	F	W	S
Macroeconomics	4	-	-
Microeconomics	-	4	-
Business Comm/Data Presentation	-	-	3
Introduction to Statistics	4	-	-
Statistical Methods	-	3	-
Marketing	-	-	4
Business Technology	1	-	-
Religion	3	-	3
Exercise Science	1	-	-
General Education/Electives	3	9	6
	16	16	16
Third Year	F	W	S
Finance	5	-	-
Management	-	-	4
Major Courses/Gen Ed/Electives	11	16	12
	16	16	16
Fourth Year	F	W	S
Seminar in Business	1	-	-
Organizational Behavior	-	3	-
Strategic Management	-	-	3
Major Courses/Gen Ed/Electives	15	13	13
	16	16	16

* Personal/Beg. Keyboarding required if typing speed is less than 40 WPM.